**PORIRUA PHOTOGRAPHY CLUB INC.**

**NOTICE OF ANNUAL GENERAL MEETING**

**THE WOOLSHED, GEAR HOMESTEAD, PORIRUA**

**TUESDAY, 18 FEBRUARY 2025, 7.30 PM**

**AGENDA**

1. **PRESENT**
2. **APOLOGIES**
3. **MINUTES OF THE PREVIOUS AGM**

Meeting held 20 February 2024

1. **PRESIDENTS’ ANNUAL REPORT**
2. **FINANCIAL REPORTS TO END OF YEAR 31 December 2024**
3. **MOTIONS**

* A motion to approve the Committee recommendation that the Financial Accounts be approved without being audited.
* A motion to approve the Committee recommendation that the annual subscription remain at $55 for a full membership and $80 for a family membership and Free for under 25-year-old members.
* A motion to vote on the acceptance of the draft constitution to comply with the requirements of the updated Incorporated Societies Act.
* Other

1. **ELECTION OF OFFICERS**

* President
* Vice-president
* Secretary
* Treasurer
* Membership Secretary
* Up to four other PPC members

The elected officers and immediate Past President will constitute the PPC committee for the year 2025.

The following positions may be filled by a committee member or other PPC member and will be decided by the incoming committee: -

* Competitions Secretary
* Programmes organiser
* Field trip organiser
* Club webmaster / administrator
* PPC representative on the Attic Management Committee
* PPC representative on the Porirua Community Arts Council

1. **OTHER BUSINESS**
2. **CLOSURE OF MEETING**

In support of the AGM please find links to associated documents

1. Annual Report
2. Draft constitution
3. Summary of changes to the constitution
4. Minutes of the 2024 AGM
5. Proxy Voting Form

The Annual report

<https://poriruaphotoclub.org.nz/wp-content/uploads/2025/01/Annual-Report-Dec-2024.pdf>

The Draft Constitution

<https://poriruaphotoclub.org.nz/wp-content/uploads/2025/01/PPC-Consitution-January-2025.pdf>

Summary of changes to the constitution

<https://poriruaphotoclub.org.nz/wp-content/uploads/2024/09/Summary-of-Changes.pdf>

Minutes of the previous AGM

**PORIRUA PHOTOGRAPHY CLUB INC.**

**ANNUAL GENERAL MEETING**

**THE WOOLSHED, GEAR HOMESTEAD, PORIRUA**

**20 February 2024 7.30 PM**

**Attendees:**

Bill Anderson, Deb Anthony, Laura Campbell, Glen Coshan, Steve Courtenay, Keith Harrison, Christine Jacobson, Gary Jones, Margaret Jorgensen, Tom Kneebone, Peter Lang, Geoff Marshall, Tim Smith, Keith Thomas, Paula van Wijmen, Jim Air, Trish Brennan, Denise Courtenay, Mark Fisher, Chris Ford, Kate Hall, Brent Higham, Peter McDonald, Huey Huang, Peter Kappert, Wayne Kelsell, Moira Lipshaw, Nick Maitland, Sarah Middlemiss, Dave Patterson, Mark Wilkins, Paul Whitam.

**Apologies:**

Destina Munro, Rob Penhey, Jim Embury, Richard Williams, Roger Hayman, Bill Anderson, Margaret Low, Donna Shiell

**Previous minutes:**

The minutes of the previous AGM, held 21 February 2023 were taken as read.

Moved, GJ. The motion to accept the minutes was carried unanimously with no objections or abstentions.

**Presidents Report:**

Gary Jones reported on the activities of the club over the last 12 months. Report attached below.

Gary thanked the Committee and those members who are standing down –, Donna Shiell and Nick Maitland and presented Nick with a gift (Donna an apology).

**Financial Report:**

Treasurers report attached below.

Gary Jones moved that the financial report to end of year, December 2023, be accepted.

The motion was carried with no objections or abstentions.

On the recommendation of the Club Treasurer, the Committee recommended that a financial review was not required due to the low level of expenditure and small number of transactions.

The motion to accept the Committees’ recommendation was carried unanimously with no objections or abstentions.

**Election of Officers:**

The following Committee positions were assigned and voted on. All votes were unanimous.

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Nominee | Moved | Seconded |
| President | Keith Harrison | Gary Jones | Keith Thomas |
| Treasurer | Keith Thomas | Gary Jones | Keith Harrison |
| Secretary | Richard Williams | Gary Jones | Keith Thomas |
| Membership | Gary Jones | Keith Harrison | Keith Thomas |
| Committee | Laura Campbell | Gary Jones | Keith Harrison |
| Committee | Trish Brennan | Gary Jones | Keith Harrison |
| Committee | Richard Williams | Gary Jones | Keith Harrison |
| Committee | Tim Smith | Gary Jones | Keith Harrison |
| Committee | David Patterson | Gary Jones | Keith Harrison |

Gary thanked those members who are standing for the Committee.

The role of Vice President was not filled due to no one standing for the role.

The role of Programme Coordinator was taken up as a split role with Destina Munro acting as coordinator outside the Committee with the programme planning performed within the Committee.

The role of Salons and Competitions Coordinator has been split with Laura Campbell and Dave Patterson providing administrative and web support and other committee members coordinating images, judging and presentation.

Geoff Marshall agreed to continue as PPC Attic Management Committee Representative, a role he has held for 37years.

Paula van Wijman will continue to represent PPC on the Porirua Community Arts Council, also as a long standing member.

**Subscriptions:**

The Committee proposed that subscriptions for the 2023 financial year be unchanged from 2023:

Under 25’s free

Adults $55

Family $80

A vote on the proposal was carried unanimously with no objections or abstentions.

A proposal from the floor to review the subscriptions for under 18’s under the new Committee was noted.

**Other Business:**

KH thanked Gary for his contribution to the club as President and presented him with a token of the clubs appreciation.

**Meeting close:**

The President thanked everyone for their attendance and closed the meeting at 8.15pm.